

**TOWN OF ROCKY HILL
PUBLIC BUILDINGS COMMISSION
MEETING OF MAY 12, 2014**

Present: Chairman Bryan Addy, Vice Chairman Todd Marchand, Commissioner Tom Beaudoin (Entered at 5:07 p.m.), Commissioner Chris Ford, Commissioner Sal Ganci, Commissioner Jay Kelly and Commissioner Peter Parrotta. Also present were: Jim Sollmi (Director of Public Works), John Mehr (Finance Director) (Entered at 5:07 p.m.), Mike Sorano (Friar Associates), Ken Biega (O & G Industries, Inc.) (Entered at 5:03 p.m.) and Lisa Zerio (Director of Parks and Recreation & Custodial Staff).

1. CALL TO ORDER

Chairman Bryan Addy called the May 12, 2014 meeting of the Public Buildings Commission to order at 5:02 p.m. in the Council Chambers, Town Hall, 761 Old Main Street, Rocky Hill, CT.

**2. APPROVE MINUTES AND WORKING NOTES OF MARCH 10 AND
APRIL 7, 2014**

Commissioner Jay Kelly made a motion to approve the March 10, 2014 Minutes of the Public Buildings Commission. The motion was seconded by Commissioner Chris Ford and adopted unanimously.

Commissioner Chris Ford made a motion to approve the Minutes of the April 7, 2014 special joint meeting of the Public Buildings Commission and the Government Operations Committee. The motion was seconded by Commissioner Sal Ganci and adopted unanimously.

Commissioner Chris Ford made a motion to approve the Working Notes of the March 10, 2014 meeting of the Public Buildings Commission. The motion was seconded by Commissioner Peter Parrotta and adopted unanimously.

Commissioner Chris Ford made a motion to approve the Working Notes of the April 7, 2014 special joint meeting of the Public Buildings Commission and the Government Operations Committee. The motion was seconded by Vice Chairman Todd Marchand and adopted unanimously.

3. OLD BUSINESS

a. RHHS Project

Chairman Bryan Addy mentioned that there was going to be a 6:00 p.m. Town Council Budget Workshop this evening here in Council Chambers.

Ken Biega told Chairman Bryan Addy that he knew that Lorel Purcell (O & G Industries, Inc.) had sent the schedule out and the VE (Value Engineering) list. (Please see the First Attachment.) Ken Biega said that he brought copies of this if anyone wanted one. Chairman Bryan Addy said he knew that there had been a lot of e-mails so he didn't know what the most current one was. He asked Ken Biega if he could please hand out this paperwork to them and he did at this point.

Ken Biega said the critical issue or major milestone is for them to get back up to the State. They want to do this on May 28, 2014. He mentioned that Mike Sorano is working on the drawings and getting all of the comments (i.e. RediCheck comments and his own internal ones, etc.) so that he can incorporate all of those to get this ready to go back up to the State. Ken Biega said there hopefully will be a quick turnaround with this. He asked Mike Sorano if he thought there were any issues that might affect this. Ken Biega said that he didn't think there were. Mike Sorano said he didn't have any.

Chairman Bryan Addy referred to the ten day turnaround on this and he asked Mike Sorano if he has been given a date or he asked if they are guessing. Mike Sorano said yes with regards to being given a date. Ken Biega said the State usually turns this around pretty quick.

Commissioner Chris Ford asked how this will work with the VE and he asked if those items will be incorporated. Ken Biega said the VE will be identified with the State so that they will clearly see these items and understand them. Commissioner Chris Ford asked if these will be on the books when reimbursement time comes. Ken Biega said yes and he said this is what is really important. Commissioner Chris Ford said they don't want to be losing out on millions of dollars four years from now and he mentioned about following their paper trail. Ken Biega said yes.

Ken Biega said the next issue will be the bidding of the abatement in the summer of 2014. This will be done in early June 2014 until July 2014. The contract for this will be awarded the first week of July 2014. They will be mobilizing for this in July 2014 and they will start the abatement at the end of July 2014 or beginning of August 2014. The rest of the other packages will be bid out when they are doing the abatement. They will come to this Commission to start the scope review of these other packages. He explained that there has always been a concern about them mobilizing and getting on site. There will be a trailer there and people will see things happening this summer.

Chairman Bryan Addy asked how they can move forward with pieces of the project without having the total approval on everything. Ken Biega said with regards to the abatement that the hazardous materials will be cleaned out. There is some exposure but the hazardous materials will be gotten rid of. This will be a benefit to the Town either way. All of the other bids will then come in. He explained that they can get all of the abatement done. He then referred to if

the other bids come in way under budget, etc. They can then see how they will proceed with that but he said the abatement will be out of the way. Chairman Bryan Addy asked how funds are going to be released if they don't have the approval on the entire project. Ken Biega said the taxpayers of Rocky Hill have approved and have authorized a certain amount of money to be spent. The abatement will just be one part of this. Contracts can't be authorized that are well above this dollar amount. He then mentioned the second phase of the bids when the renovation work will be bid out.

Commissioner Chris Ford asked if the abatement doesn't include things such as floor tile where they would have finishes that they would need to replace. Ken Biega said it does but this will be broken into phases so that the entire building isn't hit. Different areas will be hit and then work will be done the next summer. This won't all be ripped out so that they will be stuck with just bare concrete. Commissioner Sal Ganci said this might be helpful also to them because this will be when they really start to uncover the "what ifs". This will help them to determine the rest of the budget at that point too. Ken Biega told Commissioner Sal Ganci not to forget that they are going to be out to bid at that time too. Commissioner Sal Ganci thinks as the bids come in that they will have some additional knowledge as to how far into the abatement or above and beyond they are. Ken Biega said that is right. It will be a plus if they bid this out and it is well under the budget amount then they will have extra money that can go to the other portions of the project. Commissioner Sal Ganci asked if a third of the project has been started, if an evaluation will be done for the other two-thirds that can't be built so that they can say they will need to "cushion this" a little bit more just in case so that they don't go over their budget. He explained some more about this. Ken Biega said there will be a change order contingency. They will have opened the bids and they will know all of their exposure. They also know the total contract amount so he said they will have to make a decision as to what is going to happen. Commissioner Sal Ganci said they know that abatement can run very high very quickly and the change orders can go very fast. Ken Biega agreed. He said though that they shouldn't have any surprises hopefully because they have looked at when this building was built. Commissioner Sal Ganci said okay.

Ken Biega said getting this out through the summer is a critical time period. He told Chairman Bryan Addy that with this Commission and the Government Operations Committee that they will look at trying to tie this back to different meetings. The summertime is difficult especially because a lot of people aren't around but they will see if they can make sure that they have a quorum on the critical dates and they will make sure that everyone is well aware of those.

Ken Biega referred to the VE list that is attached to this schedule. There are no real surprises from what they have had before. He mentioned again that Mike Sorano will be incorporating these items. He said this was it for him right now with regards to the update for the Rocky Hill High School project.

Chairman Bryan Addy asked who could update the Commission as to where they stand with waivers and approvals, etc., and he asked Mike Sorano if his office is handling this. Mike Sorano asked Chairman Bryan Addy if he was specifically speaking about the State approvals and waivers. Chairman Bryan Addy said yes and he asked if everyone could be kept updated as to where this is in the process or when they are expecting to hear about this. Mike Sorano said

the session at the State is complete and the amendment to the school construction grant is complete. Rocky Hill's language, as well as Berlin's and Wethersfield's, etc., is in there. They have asked Town Manager Barbara Gilbert for an interpretation as to what this exactly means from the Town of Rocky Hill's Legal Counsel. Mike Sorano said he doesn't want to interpret this because he thinks it is up to the Town's Legal Counsel to do this. He asked the Commissioners if they have all seen this. Chairman Bryan Addy said he had sent this out to everybody. Chairman Bryan Addy asked how they get the space waiver and who authorizes it. Mike Sorano said he will probably write a letter for this from Superintendent Dr. Mark Zito and this will go to the Commissioner of Education. Mike Sorano said he would do this and get it in. Chairman Bryan Addy asked as a Town with this waiver, if they are expecting to spend the same amount of money that they had gone out to referendum for. Mike Sorano said that is correct. Chairman Bryan Addy asked if they will still have to go out to referendum seeing they are expending \$50,000,000, which is over the \$45,000,000, or he asked how this will work. Mike Sorano said this is specifically the interpretation that the Town's Attorney has been asked to provide, as opposed to this coming from them. Chairman Bryan Addy said that is a good answer.

Commissioner Chris Ford asked what the process is for the space waiver as far as time is concerned and he said he is assuming that this will go to the School Facilities Committee or to the State Board of Education. Mike Sorano said this really will be the Commissioner of Education. He explained how the Connecticut General Statute is written for this and he explained some more about this. The State is following "the letter of the law". He said they are waiting for the interpretation of this and he has an e-mail out to the Town right now. He told this Commission that maybe they could send one out too.

Mike Sorano said they have an appointment to go back up to the State on May 28, 2014 and they will be meeting with a different reviewer because the reviewer who had done their project no longer works there. That reviewer will do the final signoff for this and release it for bid. All of the VE items on the list will be incorporated as part of this. None of those affect the ed spec. This had all been discussed at the small meeting they had a couple of weeks ago he told them. He told them that they can see how money is being held for each line item in the cost estimate.

Mike Sorano said the third party estimate that they had talked about was due this evening but this estimator didn't make the deadline because he is still waiting for some pricing to come in from other contractors. He said that this estimator told him that he will have this by Wednesday night so he said that he will distribute it when he has it. Commissioner Peter Parrotta asked Mike Sorano who he was waiting for because he missed that. Mike Sorano said the third party estimator, who had been hired by the Town, had sent drawings out to mechanical contractors who work for him to get their pricing but he hasn't gotten that yet. The third party estimator will compile all of this onto his spreadsheet once he gets it. Mike Sorano told this Commission that he then can send this out to them so that they can take another shot at this. He will also send this to O & G Industries, Inc. so that they can compare "apples to oranges".

Commissioner Peter Parrotta referred to the VE. He confirmed that they are looking for Jahala Grous (Director of Technology) to determine the audiovisual and the equipment scope of work to get a number and he asked where they stood with this. Mike Sorano said they have been having

meetings with Jahala Grous and with the Staff at Rocky Hill High School. An AV package has been put together for all of the main spaces of Rocky Hill High School. Jahala Grous is making modifications to those. Mike Sorano said this will be a plug number once they have Jahala Grous' final design.

Commissioner Peter Parrotta referred to copper wiring versus aluminum wiring. He said that he had missed that discussion and he asked if there is an issue with going with aluminum wiring versus copper wiring. Commissioner Tom Beaudoin said he saw the revised amount and he thought this was grossly low comparative to the credit. Commissioner Peter Parrotta said he had noticed that. Commissioner Tom Beaudoin said his intent isn't to compromise the intent of the Design Team but he said that he had spoken to the electrical inspector and he has no issue with the aluminum feeders being utilized. Commissioner Tom Beaudoin said he would probably prefer to see the numbers come in with aluminum wiring versus them asking for a credit after the fact for the aluminum or for them to ask for an add for the copper wiring. He did a quick calculation with regards to what they will save on feeders and he explained some more. Mike Sorano said they were going to do base aluminum and do an add for copper. This is the way it is set up now and this is being held as \$50,000, which is a plug number that O & G Industries, Inc. had provided for this. Their engineers are willing to provide the aluminum and he told Commissioner Tom Beaudoin that he appreciated him asking the electrical inspector about this. Mike Sorano said the issue isn't whether it is best practice or legal to do this but it is that they are adding a maintenance component. He said this will be bid exactly the way that they have been asked to do this. He explained that the number will come out the way it is going to come out and it will be great if they see an extra \$200,000 in there. Commissioner Tom Beaudoin said he is seeing it more and more often in bid documents now where aluminum feeders are actually being specified as opposed to copper. This is both for public and for private. Commissioner Peter Parrotta referred to the quality of this and he asked if they will get the same lifetime on aluminum versus copper, etc. Commissioner Tom Beaudoin said some twenty-five years ago that the makeup of aluminum wiring created an issue based upon the compounds and when it got heated up. There won't be an issue today though the way it is made comparably and this will last for the lifetime of the building. He said that there might be another electrician who will differ from him about this so he wasn't going to purport to be the end all in regards to copper versus aluminum but he said that he has used this and he has done enough research that he doesn't foresee an issue with it being utilized on bigger feeders. He explained some more. Mike Sorano said this will bid in the way so that they will have potential savings and they can always add the copper back in if the bids come in favorable to the Town. This will be among the other alternates that they will have the opportunity to decide on and it will let them know which bid packages to accept and which ones not to.

Commissioner Sal Ganci said Commissioner Tom Beaudoin had brought up a good point as he was talking about one specific item. Commissioner Sal Ganci referred to the VE items that they were talking about. He asked if their alternates are going to be all add alternates when the job bids as opposed to deduct alternates which he said that he prefers to see. Chairman Bryan Addy said it is confusing the way it is written. Commissioner Sal Ganci said the alternates themselves will be requested as an add because these will become much more competitive in an add position instead of as a deduct. Mike Sorano said these are going to be adds and he explained the reason that the document is written as it is. Commissioner Sal Ganci said he understood what the report

is saying and he just was asking for confirmation that they are going to go forward with adds as alternates. Mike Sorano said that is correct. Commissioner Sal Ganci told Mike Sorano that he is just designing this backwards cost wise and he asked if he will move forward if they can save the money to go with something extra. Mike Sorano said yes.

Commissioner Tom Beaudoin asked if the utilization of fire alarm cable was looked at as opposed to fire alarm MC cable. He knew that they had a VE for utilizing fire alarm MC cable but he asked if they looked at the alternate in the cost differential with using fire alarm cable versus fire alarm MC cable. Mike Sorano said he would have to go back to look at that. Commissioner Tom Beaudoin said he knows this is acceptable but the problem that comes with using cable is that it tends to get “bastardized” up in the ceiling over a period of time. He said though that they really shouldn’t have an issue if this is installed appropriately and correctly. He explained some more. Mike Sorano asked Commissioner Tom Beaudoin if he was talking about the fire alarm cable and he said that was correct. Commissioner Tom Beaudoin said he didn’t see that listed but he just saw the MC still listed. Mike Sorano said that is correct. He told Commissioner Tom Beaudoin that he would send him a note on this.

Chairman Bryan Addy asked the Commissioners if they could talk about the West Hill School sprinkler project now.

Commissioner Chris Ford said he just wanted to make sure with the door STC change that this doesn’t compromise the State Statute for acoustics. Mike Sorano said that is correct. He said a considerable reduction is given at the doors so they had a much higher rated door than they had needed.

b. West Hill School Sprinkler Project – Discussion and Possible Action

Chairman Bryan Addy asked where there are at with this project. Ken Biega said G. Donovan has signed on for this and they have done an above ceiling inspection. They have done the flow testing and they are currently working on the shop drawing process. Things are moving along.

Ken Biega told them if they remembered that Finance Director John Mehr had been talking to him about the moving. The amount of \$50,000 is being carried in the owner’s soft costs. Meyers, a moving company will be brought in to move all of the furniture out and to move it back in. This will be done in a series of phases when the furniture is brought back in so that they aren’t waiting until August 25, 2014 to get it all back in. He explained some more about this.

Ken Biega said this (moving company) is on the State bid list and he doesn’t know if this Commission will be approving it or if the Government Operations Committee will be. Finance Director John Mehr said they just got this today so he figured they would start with this Commission. The problem though is that he didn’t know if another Government Operations Committee meeting is scheduled for this month. This project is supposed to be starting in June 2014. Ken Biega said they will be starting at the end of June 2014, which is the end of the school year. Finance Director John Mehr said he guesses they want to line them up as soon as possible. Ken Biega said the moving company is on the State bid list and this is how they got them, etc. He asked Finance Director John Mehr how he wants to proceed with them. Finance

Director John Mehr said time is of the essence so he said they are probably looking for some sort of an approval. He said that he can run this by Deputy Mayor Nadine Bell, who is also the Chairwoman of the Government Operations Committee, to see if they want to have a special Government Operations Committee meeting.

Finance Director John Mehr said this moving will take place five days in June 2014 and five days in August 2014 at approximately \$19,000 for the five days each time. It will cost approximately \$6,000 for the materials. The total moving cost will be approximately \$46,280. Commissioner Peter Parrotta said they are under budget by \$170,000. Ken Biega mentioned again that the \$50,000 for the moving has already been committed under the owner's soft costs so they are covered. Finance Director John Mehr mentioned again that this is off of the State bid and they covered themselves this way too.

Commissioner Peter Parrotta asked if they didn't have to take action because he said they already had approved the project. Chairman Bryan Addy asked about them approving contracts and he asked if this is where they were at. Ken Biega said this would be a contract from the Town to Meyers. Chairman Bryan Addy said he could entertain a motion with regards to them recommending moving forward with a contract to Meyers Moving Company. Commissioner Tom Beaudoin asked what the amount is. Commissioner Chris Ford said it is \$46,000 total. It will cost \$19,000 for each five day period plus \$6,000 for the cost of the materials. Finance Director John Mehr mentioned again that the total will be \$46,280. Ken Biega asked Finance Director John Mehr if this is going to be a contract or a P.O. Finance Director John Mehr said it will be a P.O.

Vice Chairman Todd Marchand made a motion to recommend that the Town of Rocky Hill issues a purchase order for Meyers for the estimated cost of \$46,280 for the moving and storage of classroom furniture from West Hill School for the sprinkler project. The motion was seconded by Commissioner Chris Ford and adopted unanimously.

Finance Director John Mehr said thank you.

At this point, Mike Sorano said he wanted to take a quick couple of moments to illustrate something fundamental that they will be running into over the next two years. He showed them a sample of the ceiling tile that was finally decided on for West Hill School and for Rocky Hill High School. He said that everyone was happy with it. He said though that alternate manufacturers have to be provided the opportunity to bid because of public bidding requirements. The "first project out the gate" was the West Hill School one. He showed a sample of the submittal for the ceiling tile for that. He said that now will become the base bid at Rocky Hill High School if they want to match ceiling tiles. He mentioned that people often ask why they don't have the same ceiling tiles across the school district and he said this is why. He said they are going to bid the Rocky Hill High School project and they are going to change the base bid to this tile but nothing is saying that this is the actual tile they will get. They will lose the advantage they gain by bidding this out if they are forced to use this ceiling tile. He told everyone that the ceiling tile he was showing now will be the new ceiling tile if they want to keep the same ceiling tile at both West Hill School and Rocky Hill High School for attic stock purposes. He explained that this isn't the first time that this will happen.

Chairman Bryan Addy asked what the ceiling tile was. Mike Sorano said it is CertainTeed and he passed a sample of this around. Commissioner Sal Ganci asked Mike Sorano what he exactly specified for this. Mike Sorano said Armstrong was specified and then two manufacturers as alternate ones. They chose to submit on CertainTeed. Commissioner Sal Ganci asked if that is one of the two alternatives and Mike Sorano said yes. Mike Sorano said he really doesn't have a course for rejection because these two different ceiling tiles are so close. He said though that they all have decided on a ceiling they are going to do at Rocky Hill High School and he thinks their best course of action now will be to change that if they want it to match the ceiling tile at West Hill School. Commissioner Sal Ganci asked if they can't do this during the submittal process. Mike Sorano said of course he can. Commissioner Sal Ganci asked Mike Sorano if he wasn't actually talking about changing the specification. Mike Sorano said he actually is going to change that so that West Hill School matches. Commissioner Sal Ganci referred to the other two alternatives and Mike Sorano said they could always submit those. Commissioner Sal Ganci said they can't necessarily reject it if they aren't asking for an additional cost. Mike Sorano said that is correct and he said that is the point he was getting at. Commissioner Sal Ganci asked why bother. Commissioner Tom Beaudoin said if they are going to make CertainTeed the staple of what the Town is going to use then they can single source name it if they choose to so they thereby won't get any alternatives because they are trying to keep a consistency throughout the school system. He explained some more. Mike Sorano said multiple dynamics are at play here.

Commissioner Peter Parrotta referred to if they had gone with the spec'd ceiling tiling and he asked what the difference in cost is that they went to an alternate. He asked if this is significant. Commissioner Tom Beaudoin said it was probably significant to them. Commissioner Peter Parrotta said it may not be for the Commission. Commissioner Tom Beaudoin said it doesn't matter because this is an acceptable alternate that was listed in the spec. Commissioner Peter Parrotta said they could say that they don't like it. Commissioner Chris Ford said he thinks that in order to receive funding from the State that there have to be three options out there and the State will dictate how the money is spent because it is theirs. Commissioner Sal Ganci said they can't have a proprietary specification in a public project unless they make it so tight that it is close but he said it is not really the same.

Mike Sorano said the second piece of this dynamic is that they have to protect them from protest because Armstrong could protest if they were told that they are going to use CertainTeed and nothing else. He said this could slow the work down for a while and he explained some more.

Commissioner Sal Ganci thinks there is a lot more latitude when it comes to colors as far as accepting or rejecting them if someone brings in an alternative that is close but it isn't exactly what they want. Mike Sorano said yes and he explained some more. He said the way the spec reads is "equal". There is nothing between the CertainTeed ceiling tile and the Armstrong ceiling tile to say that they aren't equal therefore and that will not leave them open to a potential protest. He said this is one of the things they try to guard for so this is why he was bringing it up. He said their best course of action for this is to accept it and then modify the bids for the Rocky Hill High School project.

Commissioner Chris Ford referred to the Rocky Hill High School project and he asked if it would be possible to have a proprietary spec written based on matching the ceiling tile they want

with alternates for two other manufacturers. Mike Sorano said this will give them a better opportunity. Commissioner Chris Ford said he didn't know how important the ceiling tile is to the Town to have it match. He said this might be a way to do this if it is important. Mike Sorano said the "marching order" to him was that they want to be able to have a uniform standard so that they can go into the attic stock to replace them. This was the idea and he said it is a good one. He told them that this theme is going to continue.

Chairman Bryan Addy said this obviously is the less costly of the material so the low bidder is going to probably go to CertainTeed anyway when this is spec'd out on the Rocky Hill High School project. Commissioner Jay Kelly asked if the big price difference is that one is being revealed and one isn't or he asked if this is just the overall material. Mike Sorano said it is the overall material. Commissioner Jay Kelly asked Mike Sorano if these are just the samples they gave him and Mike Sorano said that is right. Commissioner Chris Ford said that method would let the three prices come in and they would get to decide instead of the contractor, who is bidding.

Chairman Bryan Addy asked Mike Sorano if there was any action that he needed the Commission to take with regards to this. Mike Sorano said no. Chairman Bryan Addy said this was just a general discussion.

Chairman Bryan Addy asked if there was anything else on the West Hill School project. Vice Chairman Todd Marchand said he had a question about the contractor because at this Commission's last meeting, they were told that he has two sprinkler outfits that he would be choosing between and he asked if he has chosen yet. Ken Biega said that he didn't know and he could check with him to find out.

4. NEW BUSINESS

a. Resolution Amending the West Hill School Charge for the Installation of Sprinklers

Chairman Bryan Addy told the Commissioners that this Resolution was in their packets. He guessed that they could go ahead and read it. He then confirmed that this is just informational. Jim Sollmi said they really didn't need to read this aloud. The original one was behind the one being proposed. The whole idea is to try to move this project along as quickly as possible because of the compressed schedule. This will bring Chairman Bryan Addy into being able to make changes on change orders that are up to 10% of the aggregate cost of this project. Jim Sollmi said this will still come back to this Commission and to the Government Operations Committee for approvals. They don't want the contractor to say that he can't do anything so that the job is delayed and they don't want any excuses to delay it.

Chairman Bryan Addy asked the Commissioners if they had any questions on this. The Commissioners had none.

5. ANY OTHER BUSINESS

There was no other business to discuss.

6. CORRESPONDENCE, COMMUNICATIONS

There was no correspondence or communications.

At this point, Chairman Bryan Addy said because of time constraints that he would like to discuss the establishment of Subcommittees at this Commission's next meeting. This will be to expedite the project along. One of these Subcommittees will be a change order one and he asked them to think of any other possible ones that would help out.

Commissioner Sal Ganci asked if it could be found out through the Town what the maximum dollar amount will be that is allowed with regards to the change orders. Commissioner Tom Beaudoin said this is 10%. Chairman Bryan Addy said that is for the West Hill School project and he was talking about the Rocky Hill High School project now. He said they will get that established.

7. BILL PAYMENT RECOMMENDATIONS

Finance Director John Mehr said this Commission's meeting was cancelled last month but he included copies of those invoices. Those invoices were approved by the Government Operations Committee. Chairman Bryan Addy said he wouldn't put those into the mix because they have been approved. Finance Director John Mehr told the Commissioners that the copies of those invoices were for their records.

Commissioner Sal Ganci asked if all of the April 2014 invoices were approved and paid. He was told that those were the invoices for March 2014.

a. Friar Associates – 1 invoice

Commissioner Chris Ford made a motion to approve the payment of the invoice for Friar Associates in the amount of \$12,500.00. The motion was seconded by Commissioner Sal Ganci and adopted unanimously. (Please see the Second Attachment.)

b. O & G Industries, Inc.

There was no invoice for O & G Industries, Inc.

c. Consulting Engineering Services (CES) – 1 invoice

Commissioner Jay Kelly made a motion to approve the payment of the invoice for Consulting Engineering Services (CES) in the amount of \$5,790.00. The motion was seconded by Vice Chairman Todd Marchand.

Before this motion was voted on, Chairman Bryan Addy asked Finance Director John Mehr if that was the correct amount. Finance Director John Mehr said no and he said this invoice is in the amount of \$1,930. Chairman Bryan Addy confirmed the amount of \$1,930 and Finance Director John Mehr said that is right. Chairman Bryan Addy asked if they wanted to amend the motion. Commissioner Chris Ford asked if they should reject the motion that was just made and if they should just make a new one. Commissioner Tom Beaudoin said the seconder can remove his second to the motion and the maker of the motion can remove the motion.

Vice Chairman Todd Marchand withdrew his second to the motion and Commissioner Jay Kelly withdrew his motion.

Commissioner Jay Kelly made a motion to approve the payment of the invoice for Consulting Engineering Services (CES) in the amount of \$1,930.00. The motion was seconded by Vice Chairman Todd Marchand and adopted unanimously. (Please see the Third Attachment.)

d. EnviroMed Services –

There was no invoice for EnviroMed Services.

Chairman Bryan Addy said they had no invoices for West Hill School or Stevens School and then he asked if this Commission has been charged with the sprinkler project there. Commissioner Chris Ford said he didn't believe so and he said that this Commission has just been charged with the West Hill School sprinkler project and the Rocky Hill High School Renovate As New project.

8. ADJOURN

Commissioner Peter Parrotta made a motion to adjourn the meeting at 5:40 p.m. The motion was seconded by Commissioner Sal Ganci and adopted unanimously.

Respectfully submitted,

Jo-Anne Booth
Recording Secretary